

**OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF REORGANIZATION MEETING
Tuesday, January 16, 2024**

Attendees: Ocean County Library Commission
Timothy McDonald, Chair
Paul F. Wolleon, Vice Chair
Susan L. Hutler (Via Conference Call)
Christopher J. Mullins

Absent: Henry J. Mancini
Bonnie R. Peterson
Ruthanne Scaturro

Other Attendees: John C. Sahradnik, Library Counsel
Edward Feurey, Library Counsel
Susan Quinn, Library Director

Presiding: Timothy McDonald, Chair

Mr. McDonald read the Open Public Meetings Act at 4:00 p.m.

1. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On December 13, 2023, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
 2. On January 5, 2024, advance written notice of this meeting was published in the *Asbury Park Press*;
 3. On January 6, 2024, advance written notice of this meeting was published in *The Press of Atlantic City*;
 4. On December 29, 2023, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
 5. On December 13, 2023, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 13, 2023.
2. Pledge of Allegiance
3. Roll Call and Announcements

Legal Counsel Mr. Sahradnik swore in Timothy McDonald to another five (5) year term as Library Commissioner.

4 Appointment of Mr. Sahradnik as Temporary Chair

Mr. McDonald turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Mullins nominated Mr. McDonald for Chair of the Library Commission.

Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairman Mr. McDonald.

Nominations for Vice Chair

Mrs. Hutler nominated Mr. Wolleon for Vice Chair of the Library Commission.

Second: Mr. McDonald

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mr. Mullins nominated Mrs. Hutler for Commission Representative to the Ocean County Library Foundation.

Second: Mr. McDonald

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2024 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

A. Legal Counsel

Berry, Sahradnik, Kotzas, & Benson, P.C.

Retainer: \$25,000.00 Maximum Hourly Rate: \$185.00

Contract Number: (PSA-24-01)

B. Labor Counsel

Citta, Holzapfel & Zabarsky
Composite Hourly Rate: \$175.00
Contract Number: (PSA-24-02)

C. Auditor

Holman, Frenia, & Allison, P.C.
Maximum Hourly Rate: \$200.00
Contract Number (PSA-24-03)

D. Interior Design Services

Clarke, Caton, Hintz
Maximum Hourly Rate: \$240.00
Contract Number (PSA-24-04)

Settembrino Architects
Maximum Hourly Rate: \$150.00
Contract Number (PSA-24-04)

A Consent Motion to approve the above was made by:

Mr. Mullins
Second: Mr. Wolleon

Roll Call: Ayes: Mrs. Hutler, Mr. Mullins, Mr. Wolleon, Mr. McDonald

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Mr. Mullins
Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by:

Mr. Wolleon
Second: Mrs. Hutler

Roll Call: Ayes: All members answered Aye

Passed unanimously

10. Motion to re-adopt the Commission By-laws as written:

Mrs. Hutler

Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

11. Motion to accept the April 19, 2005, No Quorum Resolution as written:

Mrs. Hutler

Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

12. Terms of the Ocean County Library Commission

13. Public Comment – No Public Commented

14. Motion to adjourn was made by: Mr. Wolleon

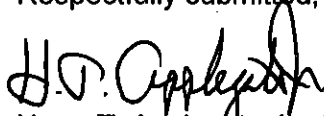
Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting adjourned at 4:06 p.m.

Respectfully submitted,



Harry T. Applegate Jr., Secretary
Ocean County Library Commission