

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, September 17, 2024

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, August 20, 2024
5. Approval of Closed Session Minutes, August 20, 2024
6. Approval of Financial Statement, August 2024
7. Personnel Actions
8. Action on Bill List #9
9. Ratification of Salary Expenditures
10. Director's Report
 - Introduction of Vogrin-Bell Scholarship Awardees
 - Ocean County Library's 100th Anniversary: *Celebrating a Century of Excellence* from September 2024 – September 2025. Presentation by Ocean County Library Public Relations Department
11. Committee Reports
12. Communications
13. New Business

Resolutions

- A. Honoring Debra Farnkopf, Supervising Library Assistant, Collections as she retires on October 1, 2024, after twenty-two (22) years of dedicated service to the Ocean County Library;
- B. Authorizing the Library Director or her designee to prepare and advertise for Requests for Qualifications (RFQ) for various professional services in 2025, including Legal Counsel, Labor Counsel, Auditor, Special Conflict/Litigation Counsel Services, and Special Labor Counsel Services;
- C. Authorizing the Library Director or her designee to prepare and advertise for Request for Proposal (RFP) for Interior Design Services in 2025;
- D. Amending a resolution authorizing transferring from the Library Future Fund using the correct Account Number (290-290-0216) to the Salaries and Wages Line Item of the Library General Account (209-290-0029) \$10,000.00 for the Vogrin-Bell Scholarship payouts;
- E. Authorizing the transfer of \$7,384.92 from the Library Grant Account (209-290-0140) to the Salaries and Wages Line Item of the General Library Account (209-290-0029) to close out open grant balances;

- F. Authorizing the Library to distribute requests for proposals for the provision of Library Marketing Automation Software for the Ocean County Library System;
- G. Amending a resolution to solicit public bids for moving services for the Stafford Branch Library to use the correct Cost Center for the Stafford Branch of 116;

Bid Awards / Change Orders / Contracts

Approvals

- H. Approving the following branches to be open after-hours to serve as Early Voting Polling Places as requested from the Ocean County Board of Elections from Friday, October 25, 2024, through Sunday, November 3, 2024, branches are: Berkeley Branch, Brick Branch, Jackson Branch, Little Egg Harbor Branch, Manchester Branch, Toms River Branch, and Upper Shores Branch;
- I. Approving the Homebound & Volunteer Services Department to collect toiletry items at the Berkeley, Jackson, Lacey, Plumsted, and Toms River branches along with the Whiting Reading Center during the month of November 2024 in partnership with the Ocean County Department of Children and Families;
- J. Approving the Lacey Branch to partner with the Lacey Township Police Department for a Cop Card Program from December 2024 through April 2025 having the Lacey Branch be a pick-up location for children in the community to get Lacey Township Police Officer trading cards;
- K. Approving the Friends of the Little Harbor Branch to host a gift raffle on Friday, December 13, 2024, containing donations from local businesses;
- L. Approving the Tuckerton Library Association to host their 150th Anniversary Celebration and have the Tuckerton Branch open from 2:00 p.m. to 5:00 p.m. on Saturday, May 3, 2025;

Donations

- M. Accepting a \$300.00 donation from the Toms River Police Foundation for supporting the Toms River Police Foundation's Annual Jingle Bell 5K Race to be used at the discretion of the Toms River Branch;
- N. Accepting a \$500.00 donation from the Friends of the Ocean County Library – Toms River in Memory of Roberta Papale to be used to purchase Fiction Print Materials for the Toms River Branch;
- O. Accepting a donation in the amount of \$611.92 from the Friends of the Ocean County Library – Toms River for the purchase of eight (8) folding tables for the Toms River Branch;

14. Old Business

- Opening Jackson Branch on Sundays from 1:00 p.m. to 5:00 p.m. effective Sunday, January 5, 2025.

15. Public Comment

16. Closed Session for matters related to collective bargaining, personnel, and contractual matters.

17. Adjourn