

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, February 20, 2024

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Reorganization Meeting, January 16, 2024
5. Approval of Minutes, Regular Meeting, January 16, 2024
6. Approval of Minutes, Closed Session, January 16, 2024
7. Approval of Financial Statement, January 2024
8. Personnel Actions
9. Action on Bill List #2
10. Ratification of Salary Expenditures
11. Director's Report
 - A. Strategic Plan Presentation
12. Committee Reports
13. Communications
 - A. Letter from Madeline Peyko of January 23, 2024
14. New Business

Resolutions

- A. Approving the 2024 Annual Budget;
- B. Approving the 2024-2028 Strategic Plan;
- C. Authorizing the Library to accept a grant in the amount of \$1,500.00 from the KearnyBank Foundation for the Lacey Branch for programming at the Branch;
- D. Authorizing a resolution to donate obsolete electronic equipment no longer needed to the County of Ocean's recycling program;

Bid Awards / Change Orders / Contracts

- E. Approving a two (2) year contract agreement with Preferred Behavioral Health Consulting Group, Inc. for Employee Assistance Program (EAP) beginning on March 1, 2024, through February 28, 2026, at a first year (March 1, 2024, through February 28, 2025) cost of \$3.60 per employee per month at a total cost not to exceed \$22,680.00. Contract Number: (C-24-01);
- F. Approving Award of Bid for the furnishing of Automatic Door System Services and Repairs to the Ocean County Library System for a second year renewal option for the period of March 1, 2024 through February 28, 2025, to Automatics Unlimited for a cost not to exceed \$75,000.00. Contract Number (C-23-01);
- G. Authorizing the award of contract for the provision of print and electronic books, materials, and resources under Various Exempt Services in accordance with N.J.S.A. 19:44A-20.4 et. Seq. as described in the bid for Request for Qualifications (RFQ);
- H. Authorizing an Award of Bid for a Ford Delivery Truck(s) to Conti Causeway Ford for a total of \$54,603.20 Contract Number: (C-24-02);

Approvals

- I. Approving the Homebound & Volunteer Services Department to have a collection bin in four (4) branches: Lacey, Little Egg Harbor, Stafford, and Toms River to collect toiletries to be distributed to the two (2) Ocean County Department of Children and Families locations during the month of March 2024;
- J. Approving setting a suggested donation for 2024 National Library Week T-Shirts, both men's and women's between \$7.95 and \$9.95 for small, medium, large, and extra-large sizes, and between \$11.95 to \$14.95 for 2XL through 5XL sizes;
- K. Approving setting a suggested donation for 2024 National Library Week "Sweatshirts", both men's and women's between \$18.95 and \$26.95 for small, medium, large, and extra-large sizes, and between \$21.95 and \$34.95 for 2XL through 4XL sizes;
- L. Approving the Toms River Branch to have a food truck on Washington Street for the *2024 FanNation: Geekextravaganza* event on Saturday, October 5, 2024, from 9:00 a.m. to 5:00 p.m. pending the acquiring of the appropriate township and county approvals;
- M. Approving the Tuckerton Library Association to host an Open House on Wednesday, April 10, 2024, and the Tuckerton Branch to be open to the public from 7:00 p.m. to 9:00 p.m.;

Donations

- N. Accepting a \$200.00 donation from the Friends of the Jackson Branch to be used for Juvenile programming at the Jackson Branch;
- O. Accepting a \$2,250.00 donation from the Friends of the Jackson Branch to be used to purchase two (2) mobile book display units at the Jackson Branch;
- P. Accepting a \$2,000.00 donation from the Friends of the Island Library (LBI) to use at the discretion of the Long Beach Island Branch;
- Q. Accepting a \$2,000.00 donation from the Friends of the Plumsted Library to be used at the discretion of the Plumsted Branch;

R. Accepting a \$1,000.00 donation from Mary Gibbons for ebooks at the Upper Shores Branch.

15. Old Business

16. Public Comment

17. Closed Session – No Closed Session.

18. Adjourn