

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, January 16, 2024

AGENDA

1. Open Public Meetings Act
2. Roll Call and Announcements
3. Approval of Minutes, Regular Meeting, December 12, 2023
4. Approval of Minutes Closed Session, December 12, 2023
5. Approval of Financial Statement, December 2023
6. Personnel Actions
7. Action on Bill List #13 and #1
8. Ratification of Salary Expenditures
9. Director's Report
10. Committee Reports
 - A. Finance Committee: 2024 Ocean County Library Budget.
11. Communications
12. New Business

Resolutions

- A. Honoring Judy Roberts, Principal Library Assistant, Beachwood Branch, as she retires on February 1, 2024, after twenty-eight (28) years of dedicated service to the Ocean County Library;
- B. Authorizing the Library Buyers to purchase materials, supplies and equipment for the Ocean County Library through State Contracts and pursuant to the Local Public Contracts Law and all New Jersey State Laws; and authorize the Purchasing Agent and Facilities Manager to purchase materials, supplies and equipment in the absence of the Library Buyer; and authorize the following Library titles (Library Director; Assistant Library Director, and Chief Librarian) to sign orders for the payment of goods and services relating to the Library;
- C. Authorizing the expenditure of the State Per Capita Aid account in the amount of \$290,673.00 for salaries in the 3rd pay period of 2024;
- D. Authorizing a resolution for the solicitation of formal public bids for landscaping and snow removal services for various library locations;

- E. Authorizing a second solicitation to solicit formal public bids for ramp and stairs replacement at the Long Beach Island Branch;
- F. Authorizing a second solicitation to solicit formal public bids for restroom renovations at various branches;
- G. Authorizing the Toms River Branch to apply for the Public Library Association's Talk Story: Sharing Stories, Sharing Culture grant in the amount of \$500.00;
- H. Authorizing the Ocean County Library to participate in the vision care plan provided by the County of Ocean for County employees in 2024. County of Ocean Contract Number (PP2022-148);

Bid Awards / Change Orders / Contracts

- I. Rejecting ten (10) Bids for Restroom Renovations for various Library Branch's including Barnegat, Berkeley, Lacey, and Waretown;
- J. Rejecting six (6) Bids for stairs and ramp replacement at the Long Beach Island Branch;

Approvals

- K. Ratifying the actions of Administration for an author book talk and signing by Bob Glass author of the book, *A Journey with Redtails* on Saturday, January 20, 2024, in Mancini Hall of the Toms River Branch;
- L. Approving the 2024 after-hours and community events (various branches);
- M. Approving the Library Director to submit the New Jersey State Library Annual Report with the permission of the Library Commission Chairperson by the March 15, 2024 deadline;
- N. Approving the Ocean County Health Department to hold vaccine clinics at various Ocean County Library branches through Tuesday, December 31, 2024;
- O. Approving the 40th Annual Staff In-Service at the Holiday Inn of Manahawkin (Mainland) on Friday, November 15, 2024;
- P. Approving a delayed opening of the Library System at 1:00 p.m. on Friday, November 15, 2024, for the 40th Annual Staff In-Service;
- Q. Approving a letter of support for Georgian Court University's National Endowment for the Arts (NEA) Big Read Grant application;
- R. Approving the Jackson Branch to be closed to the public on from Monday, March 4, 2024, through Friday, March 15, 2024 for Branch Renovations;
- S. Approving the Point Pleasant Beach Library Association to have meetings in the Point Pleasant Beach Branch after normal open hours on Tuesday's at 7:00 p.m. on the following dates: February 6, 2024, April 2, 2024, June 4, 2024, August 6, 2024, October 1, 2024, and December 3, 2024;

Donations

- T. Accepting a donation of \$500.00 from the Hecht Family Foundation to be used at the discretion of the Toms River Branch;

- U. Accepting a donation of \$200.00 from Mardell Halm to be used for the Brick Branch Youth Services Department;
- V. Accepting a donation \$250.00 from NJ Warriors Junior College Football team to be used at the discretion of the Jackson Branch;
- W. Accepting a donation of \$200.00 from the Friends of the Point Pleasant Beach Branch to prizes for the ongoing scavenger hunt at the Point Pleasant Beach Branch;
- X. Accepting a donation of \$2,000.00 from the Friends of the Point Pleasant Borough Library to be used for the Point Pleasant Boro Branch as follows: \$500.00 for Adult programming, \$500.00 for Young Adult programming, and \$1,000.00 for Youth programming.

13. Old Business

14. Public Comment

15. Closed Session for personnel matters related to collective bargaining.

16. Adjourn