

OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF THE REGULAR MEETING
Tuesday, May 23, 2023
Rescheduled from May 16, 2023

Attendees: Ocean County Library Commission
Timothy McDonald, Chair
Paul F. Wolleon, Vice Chair
Susan L. Hutler
Henry J. Mancini
Bonnie R. Peterson (Arrived after the start of the meeting)
Ruthanne Scaturro

Absent: Christopher J. Mullins

Other Attendees: Edward Feurey, Library Counsel
Susan Quinn, Library Director

Presiding: Timothy McDonald, Chair

Mr. McDonald read the Open Public Meetings Act at 4:00 p.m.

1. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On May 19, 2023, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
 2. On May 22, 2023, written notice of this meeting was published in the *Asbury Park Press*;
 3. On May 23, 2023, advance written notice of this meeting was published in *The Press of Atlantic City*;
 4. On May 19, 2023, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
 5. On May 19, 2023, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after May 19, 2023.

2. Pledge of Allegiance

3. Roll Call and Announcements

4. Approval of Minutes, Regular Meeting, April 18, 2023 (Copy on file, Library Administration Office)

Motion to approve: Mr. Mancini
Second: Mrs. Scaturro

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro, Mr. Wolleon

Abstain: Mr. McDonald

Passed unanimously

5. Approval of Minutes, Closed Session, April 18, 2023 (Copy on file, Library Administration Office)

Motion to approve: Mr. Mancini
Second: Mrs. Scaturro

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

6. Approval of Financial Statement, April 2023 (Copy on file, Library Administration Office)

Motion to approve: Mrs. Hutler
Second: Mr. Wolleon

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

7. Personnel Actions (Copy on file, Library Administration Office)

Motion to approve: Mrs. Scaturro
Second: Mr. Wolleon

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

8. Ratification of Bill Certificate List # 5 (Copy on file, Library Administration Office)

Motion to approve: Mr. Mancini
Second: Mrs. Hutler

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

9. Ratification of Salary Expenditures (Resolution on file, Library Administration Office)

Motion to approve: Mr. Wolleon
Second: Mr. Mancini

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

10. Director's Report

Ms. Quinn reported on the following:

IMLS: Ocean County Library was not selected as a winner of the 2023 Institute of Museum and Library Services (IMLS) medal. The National 2023 library winners are: Kuskokwim Consortium Library, Bethel, AK; Los Angeles County Library, Los Angeles, CA; Long Branch Free Public Library, Long Branch, NJ; and Toledo Lucas County Public Library, Toledo, OH.

Please join me in congratulating Tonya Garcia, Long Branch Public Library Director and her staff on winning the 2023 IMLS Medal and representing our great State of New Jersey.

It was very prestigious for Ocean County Library to be named as one (1) of the top fifteen (15) finalists for the IMLS Medal and she thanked the Ocean County Library Staff for all of their hard work.

New Stafford Branch Library Groundbreaking: The new Stafford Branch Library groundbreaking is scheduled for Tuesday, June 6, 2023, at 1:00 p.m. This project is supported by funding from the New Jersey Construction Bond Act administered by the New Jersey State Library. Ocean County Library won a \$4.8 million grant in 2022 during a competitive grant process.

11. Committee Reports

Library Foundation: Mrs. Hutler reported that she is was voted onto the Ocean County Library Foundation as a voting member at their meeting on Thursday, May 18, 2023.

The Library Foundation is having a "Meet & Greet" at the Cuisine on the Green in Little Egg Harbor on Thursday, June 15, 2023, from 5:00 p.m. to 7:00 p.m. for a suggested donation of \$20.00.

The Library Foundation discussed continuing the grants that they awarded to branches this year. Every branch participated in the grant process.

The Library Foundation is requesting approval from the Library Commission to have Mancini Hall open afterhours on Sunday, July 16, 2023, if necessary to host a Colm Keegan sponsored Library Event and charge \$15.00 per ticket. Colm was a member of Celtic Thunder.

12. Communications – No Communications

13. New Business

Resolutions

- A. Honoring Grace Maglione, Senior Library Assistant, Lakewood Branch as she retires on June 1, 2023, after twenty-seven (27) years of dedicated service to the Ocean County Library;

Bid Awards / Change Orders / Contracts

Approvals

- B. Approving the Island Heights Branch to hold two (2) offsite programs at Camp Walk in Island Heights. Pirate Storytime on Wednesday, July 12, 2023, and Shark Storytime on Wednesday, July 19, 2023;
- C. Approving the Friends of the Island Library (LBI) to host their annual Open House on Sunday, October 22, 2023, from 2:00 p.m. to 5:00 p.m.;
- D. Approving the Friends of the Point Pleasant Borough Branch to sell donation cards to customers as a sign of their support on Friday, June 23, 2023;

Donations

- E. Accepting a donation of \$725.00 from the Friends of the Jackson Library for Summer Reading programming supplies for the Jackson Branch;
- F. Accepting a donation of \$600.00 from the Friends of the Jackson Library for Sensory Space supplies for the Jackson Branch;
- G. Accepting a donation of \$300.00 from the Friends of the Jackson Library for Juvenile Programs at the Jackson Branch.

Added during the meeting:

- H. Authoring the Toms River Branch and Mancini Hall to be open afterhours if needed on Sunday, July 16, 2023, for the Library Foundation sponsored Colm Keegan concert and to charge \$15.00 per ticket for the event.

Approval of Items "A" through "H":

Motion to approve: Mrs. Scaturro
Second: Mr. Mancini

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Scaturro,
Mr. Wolleon, Mr. McDonald

Passed unanimously

14. Old Business – No Old Business

15. Public Comment – No Public Commented

Mrs. Peterson arrived at this time.

- 16. Closed Session for the purposes of matters related to the lease or acquisition of property, personnel matters, and matters related to attorney client privilege.

Motion to approve: Mr. Mancini
Second: Mrs. Scaturro

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Peterson,
Mrs. Scaturro, Mr. Wolleon, Mr. McDonald

Passed unanimously

Motion to return to Open Session:
Mr. Mancini
Second: Mrs. Peterson

Roll Call: All members answered Aye

Passed unanimously

- 1) Motion to appoint Taya Petino as Chief Librarian, Administration at a salary of \$88,988.00, effective June 8, 2023:

Mr. Scaturro
Second: Mr. Mancini

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mr. Mullins, Mrs. Peterson,
Mrs. Scaturro, Mr. Wolleon, Mr. McDonald

Passed unanimously

- 2) Motion to authorize the Library Commission Chair to re-open union negotiations regarding June 19, 2023, contingent upon the County approving it at their next meeting:

Mr. Mancini
Second: Mrs. Peterson

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Peterson,
Mrs. Scaturro, Mr. Wolleon, Mr. McDonald

Passed unanimously

- 3) Motion to authorize the Library Commission Chair to approve an agreement with the Borough of Bay Head for Bay Head Reading Center to have two (2) office spaces for the Bay Head Reading Center in the municipal building:

Mrs. Peterson
Second: Mr. Mancini

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mrs. Peterson,
Mrs. Scaturro, Mr. Wolleon, Mr. McDonald

Passed unanimously

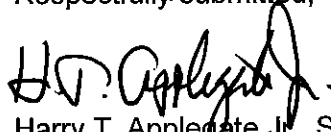
17. Move to adjourn: Mrs. Scaturro
Second: Mrs. Hutler

Roll Call: All members answered Aye

Passed unanimously

The meeting adjourned at 4:37 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H.T. Applegate Jr.", written in a cursive style.

Harry T. Applegate Jr., Secretary
Ocean County Library Commission