

**OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF REORGANIZATION MEETING
Tuesday, January 17, 2023**

Attendees: Ocean County Library Commission
Christopher J. Mullins, Vice Chair
Susan L. Hutler (Via Conference Call)
Henry J. Mancini
Timothy McDonald
Bonnie R. Peterson
Paul F. Wolleon

Absent: Ruthanne Scaturro, Chair

Other Attendees: John C. Sahradnik, Library Counsel
Edward Feurey, Library Counsel
Susan Quinn, Library Director

Presiding: Christopher J. Mullins, Vice Chair

Mr. Mullins read the Open Public Meetings Act at 4:00 p.m.

1. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On December 28, 2022, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
 2. On January 8, 2023, advance written notice of this meeting was published in the *Asbury Park Press*;
 3. On January 8, 2023, advance written notice of this meeting was published in *The Press of Atlantic City*;
 4. On January 4, 2023, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
 5. On January 4, 2023, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after January 4, 2023.

2. Pledge of Allegiance

3. Roll Call and Announcements

4 Appointment of John C. Sahradnik as Temporary Chair

Mr. Mullins turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Wolleon nominated Mr. McDonald for Chair of the Library Commission.

Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairman Mr. McDonald.

Nominations for Vice Chair

Mr. McDonald nominated Mr. Wolleon for Vice Chair of the Library Commission.

Second: Mrs. Peterson

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mr. Mancini nominated Mrs. Hutler for Commission Representative to the Ocean County Library Foundation.

Second: Mrs. Peterson

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2023 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

A. Legal Counsel

Berry, Sahradnik, Kotzas, & Benson, P.C.

Retainer: \$25,000.00 Maximum Hourly Rate: \$185.00

Contract Number: (PSA-23-01)

B. Labor Counsel

Citta, Holzapfel & Zabarsky
Composite Hourly Rate: \$165.00
Contract Number: (PSA-23-02)

C. Auditor

Holman, Frenia, & Allison, P.C.
Maximum Hourly Rate: \$200.00
Contract Number (PSA-23-03)

D. Interior Design Services

Clarke, Caton, Hintz
Maximum Hourly Rate: \$230.00
Contract Number (PSA-23-04)

Settembrino Architects
Maximum Hourly Rate: \$150.00
Contract Number (PSA-23-04)

A Consent Motion to approve the above was made by:

Mr. Mancini
Second: Mrs. Peterson

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mr. Mullins, Mrs. Peterson,
Mr. Wolleon, Mr. McDonald

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Mr. Mullins
Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by:

Mr. Mancini
Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

10. Motion to re-adopt the Commission By-laws as written:

Mr. Mancini

Second: Mr. Wolleon

Roll Call: Ayes: Mrs. Hutler Mr. Mancini, Mr. Mullins, Mrs. Peterson
Mr. Wolleon, Mr. McDonald

Passed unanimously

11. Motion to accept the April 19, 2005, No Quorum Resolution as written:

Mr. McDonald

Second: Mrs. Peterson

Roll Call: Ayes: Mrs. Hutler Mr. Mancini, Mr. Mullins, Mrs. Peterson,
Mr. Wolleon, Mr. McDonald

Passed unanimously

12. Terms of the Ocean County Library Commission

13. Public Comment – No Public Commented

14. Motion to adjourn was made by: Mr. Mancini

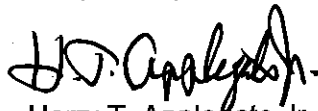
Second: Mrs. Peterson

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting adjourned at 4:06 p.m.

Respectfully submitted,



Harry T. Applegate Jr., Secretary
Ocean County Library Commission