

OCEAN COUNTY LIBRARY COMMISSION
MINUTES OF REORGANIZATION MEETING
Tuesday, January 18, 2022

Attendees: Ocean County Library Commission
Ruthanne Scaturro, Chair
Christopher J. Mullins, Vice Chair
Susan L. Hutler (Via Conference Call)
Henry J. Mancini
Timothy McDonald
Paul F. Wolleon

Absent: Bonnie R. Peterson

Other Attendees: John C. Sahradnik, Library Counsel
Edward Feurey, Library Counsel
Susan Quinn, Library Director

Presiding: Ruthanne Scaturro, Chair

Mrs. Scaturro read the Open Public Meetings Act at 4:00 p.m.

1. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
 1. On January 10, 2022, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
 2. On January 13, 2022, advance written notice of this meeting was published in the *Asbury Park Press*;
 3. On January 13, 2022, advance written notice of this meeting was published in *The Press of Atlantic City*;
 4. On January 10, 2022, advance written notice of this meeting was filed with the Clerk of the County of Ocean;
 5. On January 10, 2022, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after January 10, 2022;
 6. On January 13, 2022, written notice of the meeting stating that it would be held in the Bishop Memorial Building was posted to the Ocean County Library website;
 7. On January 16, 2022, written notice of this meeting stating that it would be held in the Bishop Memorial Building was published in the *Asbury Park Press*;
 8. On January 16, 2022, written notice of this meeting stating that it would be held in the Bishop Memorial Building was published in *The Press of Atlantic City*.
2. Pledge of Allegiance

3. Roll Call and Announcements

Legal Counsel John Sahradnik swore in Henry J. Mancini and Ruthanne Scaturro to another five (5) year term as Commissioner.

4 Appointment of John C. Sahradnik as Temporary Chair

Motion to approve: Mr. Mancini
Second: Mr. McDonald

Roll Call: Ayes: All members answered Aye

Passed unanimously

Mrs. Scaturro turned the meeting over to Mr. Sahradnik at this time.

5. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Wolleon nominated Mrs. Scaturro for Chair of the Library Commission.

Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairperson Scaturro.

Nominations for Vice Chair

Mr. Mancini nominated Mr. Mullins for Vice Chair of the Library Commission.

Second: Mr. McDonald

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Commission Representative to the Ocean County Library Foundation

Mrs. Scaturro nominated Mrs. Hutler for Commission Representative to the Ocean County Library Foundation.

Second: Mr. McDonald

Roll Call: Ayes: All members answered Aye

Passed unanimously

7. Professional Service Agreements for 2022 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

A. Legal Counsel

Berry, Sahradnik, Kotzas, & Benson, P.C.
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
Contract Number: (PSA-22-01)

B. Labor Counsel

Citta, Holzapfel & Zabarsky
Composite Hourly Rate: \$150.00
Contract Number: (PSA-22-02)

C. Auditor

Holman, Frenia, & Allison, P.C.
Maximum Hourly Rate: \$200.00
Contract Number (PSA-22-03)

D. Interior Design Services

Clarke, Caton, Hintz
Maximum Hourly Rate: \$230.00
Contract Number (PSA-22-04)

A Consent Motion to approve the above was made by:

Mr. McDonald
Second: Mr. Mancini

Roll Call: Ayes: Mrs. Hutler, Mr. Mancini, Mr. McDonald, Mr. Mullins,
Mr. Wolleon, Mrs. Scaturro

Passed unanimously

8. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* and *The Press of Atlantic City* as the official newspapers to receive legal notices and also publication for informational purposes was made by:

Mr. McDonald
Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by: Mr. McDonald

Second: Mr. Wolleon

Roll Call: Ayes: All members answered Aye

Passed unanimously

10. Motion to re-adopt the Commission By-laws as written:

Mr. Mullins

Second: Mr. McDonald

Roll Call: Ayes: Mrs. Hutler Mr. Mancini, Mr. McDonald, Mr. Mullins,
Mr. Wolleon, Mrs. Scaturro

Passed unanimously

11. Motion to accept the April 19, 2005, No Quorum Resolution as written:

Mr. McDonald

Second: Mr. Wolleon

Roll Call: Ayes: Mrs. Hutler Mr. Mancini, Mr. McDonald, Mr. Mullins,
Mr. Wolleon, Mrs. Scaturro

Passed unanimously

12. Terms of the Ocean County Library Commission

13. Public Comment – No Public Comment

14. Motion to adjourn was made by: Mr. McDonald

Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting adjourned at 4:10 p.m.

Respectfully submitted,



Harry T. Applegate Jr., Secretary
Ocean County Library Commission