

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, October 18, 2022

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, September 20, 2022
5. Approval of Minutes, Closed Session, September 20, 2022
6. Approval of Financial Statement, September, 2022
7. Personnel Actions
8. Action on Bill List #10
9. Ratification of Salary Expenditures
10. Director's Report
11. Committee Reports
12. Communications
13. New Business

### **Resolutions**

- A. Honoring October 16 – 22, 2022, as Friends of the Library Week;
- B. Authorizing the Library Director or her designee to prepare and advertise for Request for Proposals (RFP) for up to ten (10) Power Charging Station units throughout the library system;

### **Bid Awards / Change Orders / Contracts**

- C. Authorizing an agreement with Neogov for a Human Resources Learning Management System to provide training to library employees for the purpose of professional development and regulatory compliance through SHI International Corp. under the New Jersey Cooperative Purchasing Alliance Contract, Contract Number: CK04, Subcontract 22-44, at a total cost of \$37,040.11 for a two (2) year agreement;
- D. Authorizing an agreement with Communico, LLC for software to centrally manage the Library's Digital Sign displays located at various branches to manage the content from a central location through SHI International Corp. under the New Jersey Cooperative

Purchasing Alliance Contract, Contract Number: CK04, Subcontract 22-44 at a total cost of \$6,386.13;

- E. Authorizing an agreement with Microsoft, Inc. to maintain a software volume license agreement for operating systems, productivity software, and cloud services under a Campus and School Agreement for thirty-six (36) months through SHI International Corp. under the New Jersey Cooperative Purchasing Alliance Contract, Contract Number: CK04, Subcontract 22-44, at a first year cost of \$63,349.00 with years two (2) and three (3) not to exceed \$100,000.00 annually;
- F. Authorizing an agreement with Verizon Wireless through the State of New Jersey's Services Agreement for Wireless Data, Voice and Accessories, NASPO Master Agreement #M152 to purchase wireless phones and voice/data plans;

### **Approvals**

- G. Approving an update to the General Policy Manual, *A.23 OCL Social Media Policy*;
- H. Approving the Beachwood Branch to have an off-site program, *Your Ghost Story*, presented by the Traveling Literacy Theater at the Mayo Park Center in Beachwood on Monday, October 24, 2022, at 7:00 p.m.;
- I. Approving the Point Pleasant Boro Branch to have a collection bin in the Branch from October 2022 through June 2023 to collect eyeglass donations for the Lions Club and the Point Pleasant Borough High School's Leo Club;
- J. Approving the Library to partner with various local charitable and community based organizations to collect items to benefit Ocean County residents in need from Wednesday, October 19, 2022, through Monday, January 2, 2023;

### **Donations**

- K. Accepting a \$1,000.00 donation from The Stokes Family for the Children's Department at the Long Beach Island Branch.

14. Old Business

15. Public Comment

16. Closed Session for personnel matters and matters related to attorney client privilege.

17. Adjourn