

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, August 16, 2022

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, July 19, 2022
5. Approval of Closed Session Minutes from July 19, 2022
6. Approval of Financial Statement, July 2022
7. Personnel Actions
8. Action on Bill List #8
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring Barbara Augugliaro, Library Page, Jackson Branch as she retires on September 1, 2022, after thirty-three (33) years of dedicated service to the Ocean County Library;
- B. Honoring Nilda Velazquez, Senior Library Assistant, Lakewood Branch as she retires on September 1, 2022, after twenty-one (21) years of dedicated service to the Ocean County Library;
- C. Amending the January 18, 2022, and February 15, 2022, resolutions awarding a Professional Services Contract (PSA-22-04) appointing Clarke, Canton, Hintz for Interior Design Services for the year 2022, by changing the charge account to the Library's System Projects Account (209-290-0038), and adjusting the not to exceed amount from \$25,000.00 to \$44,000.00;
- D. Authorizing the transfer of \$42,000.00 from the Supply Line Item in the General Library Account (209-290-0029) to the Maintenance, Building and Grounds Line Item in the General Library Account (209-290-0029) to support the increase in janitorial costs;

Bid Awards / Change Orders / Contracts

- E. Authorizing Award of Bid for the purchase of three (3) twelve (12) Bay Laptop/Tablet Self-Checkout Units with Annual Platinum Plus Service to Java Connections, LLC d/b/a Laptops Anytime at a total cost of \$97,477.50. Contract Number: (C-22-06);

Approvals

- F. Approving the submission of a preliminary 2023 Capital Budget request to the County of Ocean as authorized by the Library Commission Chairperson;
- G. Approving the use of the Long Beach Island Branch as a mustering location for the Ethel Jacobsen School during the 2022-2023 school year in the event of an emergency during normal Branch hours;
- H. Approving an Ocean County Library Institutional Library Card to Beacon of Life;
- I. Approving an addition to the General Policy Manual, *A.27 Filming in the Ocean County Library Policy*;
- J. Approving changes to the Bylaws of the Friends of the Berkeley Library, Inc.;
- K. Approving the Toms River Police Foundation's Jingle Bells Run 2022 event to use Mancini Hall after-hours on Sunday, December 4, 2022, from 12:30 p.m. until approximately 5:30 p.m., this was previously approved with the date of Saturday, December 3, 2022;

Donations

- L. Accepting a donation of \$10,263.38 from the Jackson Friends of the Library to purchase new chairs and tables for the Quiet Study Room;
- M. Accepting a donation of \$250.00 from Carol Kelly, Kimberly Kelly, Heather Kelly, Peggy and Jim Thorne in Memory of Catherine Chrvala to be used at the discretion of the Point Pleasant Boro Branch;

13. Old Business

14. Public Comment

15. Closed Session for matters related to lease or acquisition of property, attorney client privilege, discussion of security tactics at library branches, and personnel matters related to a grievance and recruitment.

16. Adjourn