

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, July 19, 2022

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, June 21, 2022
5. Approval of Closed Session Minutes from June 21, 2022
6. Approval of Financial Statement, June 2022
7. Personnel Actions
8. Ratification of Bill List #7
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

Resolutions

- A. Honoring Linda Brandwine, Senior Library Assistant, Lakewood Branch as she retires on August 1, 2022, after over twenty-eight (28) years of dedicated service to the Ocean County Library;
- B. Authorizing Request for Proposals for professional services from firms or individuals who specialize in strategic planning consulting services;

Bid Awards / Change Orders / Contracts

- C. Approving Award of Bid for the furnishing of Library Collection Performance Software for the Ocean County Library System for a two (2) year period to Baker & Taylor, LLC at a yearly rate of \$33,415.00. Contract Number (C-22-04);
- D. Approving Award of Bid for Janitorial Services for one (1) year for the period of September 1, 2022, through August 31, 2023, with a second year renewable option, to the following, as reviewed by the Ocean County Library's Purchasing Department:
 - Region I (B, PX, P, UP) – Best Cleaning Building Service, Inc., yearly cost = \$84,480.00
 - Region II (BKY, BD, LA, WA, BGT) – One Total Cleaning Services, yearly cost = \$50,400.00
 - Region III (STF, LBI, TU, LEH) – One Total Cleaning Services, yearly cost = \$40,00.08

- Region IV (MA, PL, LAK, JA, WH) – Best Cleaning Building Services, Inc., yearly cost = \$166,800.00
- Region V (TR) – Best Cleaning Building Services, Inc., yearly cost, \$135,900.00
Contract # (C-22-05);

Approvals

- E. Approving the 38th Annual Staff In-Service on Friday, December 2, 2022;
- F. Approving a delayed opening of the Library System at 1:00 p.m. on Friday, December 2, 2022, for the 38th Annual Staff In-Service;
- G. Approving the Jackson Branch to have a collection bin the Branch from Wednesday, July 20, 2022, through Wednesday, August 31, 2022, for Rays of Hope, Inc. to collect book bags and other school supplies for the Jackson Pantry;
- H. Approving the Long Beach Island Branch in partnership with Bayview Park to host a StoryWalk at Bayview Park from Monday, October 17, 2022, through Tuesday, November 1, 2022;
- I. Approving the Toms River Police Foundation's Jingle Bell Run 2022 event to use Mancini Hall the weekend of Saturday, December 3, 2022, after-hours until approximately 5:30 p.m. with a rain date of Sunday, December 4, 2022, after-hours until approximately 5:30: p.m.;

Donations

- J. Accepting a \$400.00 donation from The Deauville Beach and Bay Association to be used at the discretion of the Upper Shores Branch.

13. Old Business

14. Public Comment

15. Closed Session for matters related to attorney client privilege and lease or acquisition of property and attorney client privilege; and discussion of security tactics at library branches.

16. Adjourn