

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, June 21, 2022

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Holman, Frenia, Allison, P.C.: 2021 Library Audit
5. Approval of Minutes, Regular Meeting, May 17, 2022
6. Approval of Financial Statement, May 2022
7. Personnel Actions
8. Ratification of Action on Bill List #6
9. Ratification of Salary Expenditures
10. Director's Report
11. Communications
12. New Business

### **Resolutions**

- A. Honoring Marjorie McAllister, Library Page, Stafford Branch as she retires on July 1, 2022, after twenty-four (24) years of dedicated service to the Ocean County Library;
- B. Honoring Debra McHugh, Senior Library Assistant, Stafford Branch as she retires on July 1, 2022, after nineteen (19) years of dedicated service to the Ocean County Library;
- C. Authorizing a resolution to solicit formal public bids for Outdoor Library Book Drops and Carts for various library branches;
- D. Authorizing a resolution to solicit formal public bids for ten (10) Early Literacy Station Platinum Bilingual Spanish computers;
- E. Authorizing a resolution to solicit formal public bids for the provision and installation of Full Building Generators at the Brick, Lakewood, and Toms River branches;

### **Bid Awards / Change Orders / Contracts**

- F. Authorizing an agreement with Atlantic Tomorrows Office under N.J. State Contract #A40467 to replace thirty-two (32) public and administrative copiers, twenty-eight (28) public coin operators, and add twenty-one (21) MP 3000 Credit Card Systems for selected copiers at a total cost of \$337,123.00;

- G. Authorizing the award of contract for the provisions of print and electronic books, materials, and resources under Various Exempt Services in accordance with N.J.S.A. 19:44A-20.4 et. Seq. as described in the bid for Request for Qualifications;
- H. Authorizing an agreement with Verizon through the State of New Jersey's Data Communications Network Agreement (Contract #T1776) to increase the network speed;

### **Approvals**

- I. Accepting the 2021 Audit from Holman, Frenia, Allison, P.C.;
- J. Approving a partnership with APL Associates, an organization that focuses on independent living for individuals with different abilities;
- K. Approving the Friends of the Jackson Library to donate \$10,263.38 to the Jackson Branch for the purchase of new chairs and tables for the Quiet Study Room;
- L. Approving the Toms River Branch to accept 70-80 sub sandwiches from Jersey Mike's Subs on Route 37 for a date to be determined;
- M. Approving the Long Beach Island and Stafford branches to partner with the Kiwanis Club of LBI to collect new socks for the "Happy Feet" project to benefit a variety of Military groups, at risk Women & Children, and local Homeless Facilities from Thursday, June 30, 2022, through Monday, December 5, 2022;

### **Donations**

- N. Accepting a donation of \$200.00 from Allison Buzzanga In Memory of Kathy Suchodolski to be used at the discretion of the Toms River Branch;
- O. Accepting a donation of \$300.00 from the Toms River Police Foundation to be used at the discretion of the Toms River Branch.

13. Old Business

14. Public Comment

15. Closed Session for the purposes of: pending or anticipated litigation or contract negotiations and matters falling within the attorney-client privilege; and discussion of security tactics at library branches regarding people who fail to follow the rules of the library and display threatening or aggressive behavior toward library staff.

16. Adjourn