

# OCEAN COUNTY LIBRARY COMMISSION

Tuesday, May 17, 2022

## AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, April 19, 2022
5. Approval of Financial Statement, April 2022
6. Personnel Actions
7. Action on Bill List #5
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

### **Resolutions**

- A. Honoring Patricia Gates, Library Page, Bay Head Reading Center as she retires on June 1, 2022, after nineteen (19) years of dedicated service to the Ocean County Library;
- B. Honoring Audrey Zygmund, Senior Library Assistant, Lacey Branch as she retires on June 1, 2022, after over twenty-six (26) years of dedicated service to the Ocean County Library;
- C. Amending Article III of the Ocean County Library Commission By-Laws by adding section 8 to Article III (Commissioners shall be permitted and authorized to participate in regular, closed sessions, and special Commission meetings by remote attendance);
- D. Authorizing the Library Director or her designee to solicit Public Bids for the provision of Janitorial Services for the Ocean County Library System for a one (1) year period with a second (2<sup>nd</sup>) year renewable option starting on September 1, 2022;
- E. Authorizing the Library to apply for the New Jersey State Library's new competitive grant opportunity through their Federal Library Services and Technology Act Grants to States to provide training or other literacy focused support or activities for adults, children, and anyone with limited literacy skills in the amount between \$2,000.00 and \$20,000.00;
- F. Authorizing the Library to accept the New Jersey Council for the Humanities Democracy Conversations Project (DCP) award matching grant in the amount of \$500.00;

### **Bid Awards / Change Orders / Contracts**

- G. Authorizing the award of contract for the provisions of print and electronic books, materials, and resources under Various Exempt Services in accordance with N.J.S.A. 19:44A-20.4 et. Seq. as described in the bid for Request for Qualifications;

### **Approvals**

- H. Approving the Lakewood, Stafford, and Toms River branches of the Ocean County Library System to be open on Sunday's from 1:00 p.m. to 5:00 p.m. year round with the exception of Sunday, July 3, 2022, and Sunday, September 4, 2022;
- I. Approving the Ocean County Library to donate a portion of single use bags to local food banks;
- J. Approving the Brick Branch to attend the Parents of Autistic Children (POAC) Walk for a Difference at ShoreTown Ball Park in Lakewood, NJ on Saturday, June 11, 2022, from 11:00 a.m. to 2:00 p.m.;
- K. Approving the Toms River Branch to accept donations of back-to-school supplies during the month of August from the Ocean County Superior Court. The supplies will be used as part of the Take & Make kits for the community;

### **Donations**

- L. Accepting a donation of \$1,000.00 from the Friends of the Island Library (LBI) to be used at the discretion of the Long Beach Island Branch;
- M. Accepting a donation of \$225.00 from Adrian K. Hyde to be used at the discretion of the Lakewood Branch;
- N. Accepting a donation of \$650.00 from the Friends of the Waretown Branch to be used at the discretion of the Waretown Branch.

12. Old Business

13. Public Comment

14. Closed Session. No Closed Session.

15. Adjourn