

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, February 16, 2021

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
 - A. Re-appointment of Commissioner Christopher J. Mullins for another five (5) year term.
4. Approval of Minutes, Regular Meeting, December 15, 2020
5. Approval of Minutes, Reorganization Meeting, January 19, 2021
6. Approval of Minutes, Regular Meeting, January 19, 2021
7. Approval of Financial Statement, January 2021
8. Personnel Actions
9. Action on Bill List #2
10. Ratification of Salary Expenditures
11. Director's Report
12. Communications
13. New Business

Resolutions

- A. Authorizing the soliciting of public bids for Library Collection Services (debt collection);
- B. Approving the soliciting of formal public bids for building renovations including the construction of doorways related to security upgrades at the Toms River, Point Pleasant Boro, and Little Egg Harbor branches and the replacement of A/C equipment in the Computer Room at the Toms River Branch;

Bid Awards / Change Orders / Contracts

- C. Approving year two (2) of a two (2) year contract agreement with Preferred Behavioral Health Consulting Group, for Employee Assistance Program (EAP) beginning March 1, 2021, through February 28, 2022, at a cost of \$3.59 per employee per month at a total cost not to exceed \$20,678.40 (C-20-01);

- D. Authorizing execution of a Reciprocal Borrowing Agreement with Burlington County Library for a period of two (2) years, January 1, 2021, through December 31, 2022, at a cost of \$1.00 per net loan, amount not to exceed \$10,000.00 annually, and to extend the current agreement for one (1) month;
- E. Approving Award of Bid for Janitorial Services for the period of January 29, 2021, through August 31, 2021, with a second year renewal option by adding the Island Heights Branch to Region II of the Ocean County Library's janitorial contract that was awarded to Triple Star Cleaning for a monthly amount of \$432.00, not to exceed \$3,500.00. Contract # (C-20-05);
- F. Authorizing an agreement with Communico Engage as the mobile application for the Library under State Contract ITS58, subcontract 89851 from SHI International Corp for two (2) years at a total amount of \$45,320.00;

Approvals

- G. Approving setting a suggested donation for 2021 National Library Week T-Shirts, both men's and women's between \$5.00 and \$10.00 for small, medium, large, and extra-large sizes, and between \$5.00 to \$15.00 for XXL and 3XL sizes;
- H. Approving setting a suggested donation for 2021 National Library Week "Hoodies", both men's and women's between \$15.00 and \$20.00 for small, medium, large, and extra-large sizes, and between \$20.00 and \$25.00 for XXL and 3XL sizes;
- I. Approving updates to the By-Laws of the Friends of the Island Library;
- J. Approving the Long Beach Island Branch to hold a contactless *Storywalk* and three (3) contactless *Take and Make* kits at the Bayview Park, Long Beach Township, during summer 2021 in partnership with the Long Beach Township Parks and Recreation Department;

Donations

- K. Accepting a donation of \$500.00 from Anthony Horan for the Rose T. Horan Silent Reading Tower;
- L. Accepting a donation of \$5,000.00 from the Ocean County Library Foundation in support of the Dr. Templin Grandin virtual program for the 2021 Autism Resources Fair.

- 14. Old Business
- 15. Public Comment
- 16. Closed Session for the purposes of contractual negotiations related to collective bargaining, and updates to the 2021 Organizational Chart.
- 17. Adjourn