

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, January 19, 2021

AGENDA

1. Open Public Meetings Act
2. Roll Call and Announcements
3. Approval of Minutes, Regular Meeting, December 15, 2020
4. Approval of Financial Statement, December 2020
5. Personnel Actions
6. Action on Bill List #13 and #1
7. Ratification of Salary Expenditures
8. Director's Report
9. Communications
10. New Business

Resolutions

- A. Honoring Christine Casatelli, Senior Library Assistant, Collections, as she retires on February 1, 2021, after twenty-five (25) years of dedicated service to the Ocean County Library;
- B. Authorizing the Library Buyer to purchase materials, supplies and equipment for the Ocean County Library through State Contracts and pursuant to the Local Public Contracts Law and all New Jersey State Laws; and authorize the Purchasing Agenda and Facilities Manager to purchase materials, supplies and equipment in the absence of the Library Buyer; and authorize the following Library titles (Library Director; Assistant Library Director, and Chief Librarian) to sign orders for the payment of goods and services relating to the Library;
- C. Authorizing the expenditure of the State Per Capita Aid account in the amount of \$249,331.00 for salaries in the 3rd pay period of 2021;
- D. Ratifying the actions of the Personnel Director in authorizing the Ocean County Library to participate in the vision care plan provided by the County of Ocean for County employees in 2021. County of Ocean Contract Number (PP2020-124);
- E. Approving the 2021 Annual Budget;

Bid Awards / Change Orders / Contracts

- F. Approving the 2nd year renewal option for landscaping and snow removal services commencing April 1, 2021, through March 31, 2022 as follows;

Region II (B,PX, P,UP) – RPM Landscaping- yearly cost - \$18,650.00

Region III (BKY,LA,WA, BGT,BD – RPM Landscaping -yearly cost - \$22,450.00

Region IV (STF,TU,LBI,LEH) – RPM Landscaping - yearly cost – \$16,100.00

Region V (PL,MA,JA,LAK) – Meticulous Landscaping - yearly cost - \$21,700.00

(C-20-03)

Approvals

- G. Approving the Library Director to submit the New Jersey State Library Annual Report with the permission of the Library Commission Chairperson by the March 15, 2021 deadline;
- H. Approving the 2020-2021 Ocean County Library Strategic Plan;
- I. Approving the 2021 Position Control document;
- J. Approving the updated Ocean County Library Personnel Policy Manual;
- K. Approving an extension of borrowing privileges to Burlington County Library cardholders until February 28, 2021, pending renewal of the reciprocal borrowing agreement;

Donations

- L. Accepting a donation of \$10,000.00 from the Ocean County Library Foundation for the purchase of Chromebooks;

11. Old Business

12. Public Comment

13. Closed Session

14. Adjourn