

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, October 21, 2025

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, September 16, 2025
5. Approval of Financial Statement, September, 2025
6. Personnel Actions
7. Action on Bill List #10
8. Ratification of Salary Expenditures
9. Director's Report
10. Committee Reports
11. Communications
12. New Business

Resolutions

- A. Authorizing a resolution to donate obsolete and damaged preloaded Playaway audiobooks and Launchpad tablets no longer needed to the County of Ocean's recycling program;
- B. Authorizing a resolution to dispose of damaged, obsolete, well-worn equipment and furniture and fixtures no longer needed and / or valued at zero;
- C. Authorizing the Library to accept a grant from the New Jersey County Excess Joint Insurance Fund for the purchase of seven (7) AED (Automated External Defibrillator) Units in the total amount of \$8,641.15;

Bid Awards / Change Orders / Contracts

- D. Authorizing execution of a 2026 Intergovernmental Services Agreement with the County of Ocean for Vehicle Maintenance and Repairs at a cost not to exceed \$185,000.00;
- E. Authorizing an agreement with Microsoft, Inc. to maintain a software volume license agreement for operating systems, productivity software, and cloud services under a Campus and School Agreement for thirty-six (36) months through SHI International Corp. under the New Jersey Purchasing Alliance Contract, Contract Number: CK04,

Subcontract 24-38, at a first year cost not to exceed \$275,000.00 with years two (2) and three (3) not to exceed \$290,000.00 annually;

- F. Approving Award of Bid for the furnishing of Microfilm Services for the period of October 21, 2025, through April 30, 2026, to Alternative Micrographics, Inc with a total cost not to exceed \$14,000.00;

Approvals

- G. Approving the 2026 After-Hours Special Events and Community Events;
- H. Approving the Library to partner with various local charitable and community based organizations to collect items to benefit Ocean County residents in need from Wednesday, October 22, 2025, through Friday, January 2, 2026;
- I. Approving the Friends of the Berkeley Library to purchase ten (10) card tables, ten (10) table covers for a total estimated cost of \$600.00;
- J. Approving the Island Heights Branch to partner with the RWJ Barnabas Community Medical Center to make baby hats for the Maternity Ward;
- K. Approving the Friends of the Jackson Branch to purchase a mobile book display for the Jackson Branch at an estimated cost of \$800.00;
- L. Approving the Stafford Branch to host two (2) offsite programs at The Heritage Cultural Center in Manahawkin for the *Friend's Adventure: Old Barney* program on Thursday, November 13, 2025, and the *Friend's Adventure: Give my Regards to Broadway* program on Thursday, December 11, 2025;
- M. Approving the Friends of the Waretown Library to purchase four (4) tables to replace the current card tables that are worn from use for a total cost estimated at \$220.00;

Donations

- N. Accepting a \$1,000.00 donation from the Ocean County Library Foundation in support of the Ocean County Library's 2025 LGBTQIA+ Fair;
- O. Accepting a \$500.00 donation from Thomas A. Bechler in Memory of Martin C. Unfried for the Upper Shores Branch;
- P. Accepting a \$250.00 donation from Carol Ann Rothman for Print Materials at the Upper Shores Branch.

13. Old Business

14. Public Comment

15. Closed Session for matters related to litigation and personnel.

16. Adjourn