

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, July 15, 2025

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Presentation by Holman, Frenia, Allison, P.C.: 2024 Library Audit
5. Approval of Minutes, Regular Meeting, June 17, 2025
6. Approval of Closed Session Minutes, June 17, 2025
7. Approval of Financial Statement, June 2025
8. Personnel Actions
9. Ratification of Bill List #7
10. Ratification of Salary Expenditures
11. Director's Report
12. Committee Reports
13. Communications
14. New Business

Resolutions

- A. Authorizing the Library to accept the Manasquan Bank Charitable Foundation Grant in the amount of \$500.00 for programming for individuals with special challenges at the Lacey Branch;
- B. Authorizing the soliciting of public bids for Library Collection Services (debt collection);
- C. Authorizing the soliciting of request for proposals for Microfilming Service to microfilm the Ocean County Leader newspaper as part of the project for the REV 250 grant from the State of New Jersey;
- D. Amending the Transfer of Funds from the General Library Account to the Library Donation Account Resolution on June 17, 2025 due to a typographical error;
- E. Authorizing the increase of the bid threshold from \$44,000.00 to \$53,000.00 pursuant to N.J.S.A. 40A:11-3 and the quote threshold in accordance with N.J.S.A. 40A:11-6.1(a) effective immediately;

Bid Awards / Change Orders / Contracts

- F. Approving Award of Bid for Janitorial Services second year renewal option for the period of September 1, 2025, through August 31, 2026, as reviewed by the Ocean County Library's Purchasing Department:
- Region I (B, PX, P, UP) – Best Cleaning Building Service, Inc., yearly cost = \$85,860.00
 - Region II (BGT, BD, BKY, IH, LA, WA) – Hudson Community Enterprises, yearly cost = \$78,837.00
 - Region III (LEH, LBI, STF, TU) – Hudson Community Enterprises, yearly cost = \$94,413.24
 - Region IV (JA, LAK, MA, PL, WH) – Hudson Community Enterprises, yearly cost = \$193,509.00
 - Region V (TR & Bishop Building) – Andrews & Company, LLC, yearly cost, \$136,200.00
- Contract # (C-24-08);

Approvals

- G. Accepting the 2024 Library Audit from Holman, Frenia, Allison, P.C.;
- H. Approving the Berkeley Branch to have a collection bin in the Branch from Saturday, August 16, 2025, through Tuesday, September 16, 2025, to collect shelf-stable food items, paper goods and miscellaneous cleaning products for the *Hold On I'm Coming* (HOIC) local disaster relief organization;
- I. Approving the Jackson Friends of the Library to donate \$500.00 for Children's Programming, \$500.00 for yarn for volunteers in the Community Crafters program and \$5,000.00 to replace meeting room folding tables;
- J. Approving the Friends of the Point Pleasant Borough Branch to sell donation cards on Wednesday, July 16, 2025, for a donation of \$1.00 for each card;
- K. Approving the Friends of the Point Pleasant Borough Branch to host a Bunko Game Day event in the Branch on Saturday, December 13, 2025, and charge \$20.00 ticket donations to participate;
- L. Approving the Stafford Branch to host an ice cream truck for the Branch's 100th Anniversary Celebration on Saturday, September 20, 2025.

Donations

15. Old Business

- A. JBJ Soul Kitchen

16. Public Comment

17. Closed Session for matters related to collective bargaining, personnel, and contractual matters.

18. Adjourn