

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, August 21, 2018

AGENDA

1. Open Public Meetings Act
2. Pledge of Allegiance
3. Roll Call and Announcements
4. Approval of Minutes, Regular Meeting, July 17, 2018
5. Approval of Financial Statement, July 2018
6. Personnel Actions
7. Action on Bill List #8
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

Resolutions

- A. Honoring Rosemary Wagner, Senior Library Assistant, Toms River Youth Services as she retires on September 1, 2018, after over twenty-seven (27) years of dedicated service to the Ocean County Library;
- B. Authorizing an Intergovernmental Agreement with the Ocean County Board of Chosen Freeholders, Ocean County Human Services Department to provide funding up to \$500.00 to support the Ocean County Library's Human Trafficking series of programs for 2018;
- C. Approving soliciting formal public bids for building renovations at the Point Pleasant Boro and Manchester branches and repairs to the Brick Branch's Clearstory Glass;
- D. Approving disposal of 215 various Meeting Room Chairs from the Lacey, Manchester, Point Pleasant Beach, and Waretown branches that are irreparable due to age and wear;

Bid Awards / Change Orders / Contracts

- E. Authorizing Award of Bid for the purchase of three (3) twelve (12) Bay Laptop/Tablet Self-Checkout Units with Annual Platinum Plus Level Service to Java Connections, d/b/a Laptops Anytime at a total cost of \$88,027.50;

- F. Approve Award of Bid for Janitorial services for the period of September 1, 2018, through August 31, 2019, with a second year renewable option, to the following, as reviewed by the Ocean County Library's Purchasing Department:
- Region I (B, PX, P, UP) – BBC Cleaning, yearly cost = \$57,000.00
 - Region II (BKY, BD, LA, WA, BGT) – Triple Star Cleaning, yearly cost = \$40,080.00
 - Region III (STF, LBI, TU, LEH) – One and Done Cleaners, yearly cost = \$35,337.60
 - Region IV (MA, PL, LAK, JA, WH) – ACB Services, yearly cost \$122,580.00
 - Region V (TR) – ACB Services, yearly cost, \$102,534.00
- G. Authorizing an agreement between Ocean County Library and SHI International to provide the Library with an updated SharePoint Environment for services that are covered under N.J. State Software Contract #89851, for a not to exceed amount of \$31,600.00;
- H. Authorizing a Change Order of \$9,600.00 to the Toms River Restroom Renovations for Ascend Construction Management submitted by the County Architect Yezzi & Associates;

Approvals

- I. Ratifying the actions of administration authorizing the Library to partner with and support the Ocean County College's Continuing & Professional Education Department's proposed Youth Success Support Program by providing a letter of support and providing meeting room space at southern branch locations;
- J. Approving the Ocean County Library's System Friends of the Library Steering Committee to host a Mah Jongg Tournament on Wednesday, October 10, 2018, from 8:30 a.m. to 4:30 p.m. and permit participants to be admitted into the Toms River Branch at 8:00 a.m. before normal library hours and to charge a registration fee of \$40.00;
- K. Approving library vehicles driven by approved staff to shuttle Mah Jongg Tournament participants on Wednesday, October 10, 2018, from the Ocean County Parking Garage to the Toms River Branch from 8:00 a.m. to 8:30 a.m. and also from 4:00 p.m. to 4:30 p.m.;
- L. Approving the use of the Long Beach Island Branch as a mustering location for the Ethel Jacobsen School during the 2018-2019 school year in the event of an emergency during normal Branch hours;
- M. Approving the Long Beach Island and Stafford branches to have a collection bin in the branches from Wednesday, August 22, 2018, until Monday, December 3, 2018, to collect new socks for the Long Beach Island Kiwanis Club;
- N. Approving the use of the Point Pleasant Boro Branch parking lot by the Point Pleasant Boro High School on Friday, September 7, 2018, for overflow parking;
- O. Approving the Stafford Branch to hold a program offsite at the Historic Baptist Church in early November 2018;
- P. Approving a collection bin at the Tuckerton Branch to collect items for Kimmy's Safe Haven Rescue pet adoption in Tuckerton for Adopt a Shelter Dog Month during the month of October 2018;
- Q. Approving the Friends of the Waretown Library to have a Victorian Tea Fundraiser on Wednesday, October 24, 2018, from 1:30 p.m. to 3:30 p.m. and to charge a registration fee of \$10.00;
- R. Approving the Toms River Branch to be open after hours on Friday, November 2, 2018, from 5:00 p.m. to 9:00 p.m. for the "FanNation" event;

Donations

- S. Accepting a \$200.00 donation from the Hecht Family Foundation for the Library;
- T. Accepting a \$250.00 donation from the Friends of the Manchester Branch for the Dinosaurs Rock program;
- U. Accepting a donation of framed artwork with a plaque titled, "Hogwarts Castle Painting" from the Friends of the Plumsted Library for the Plumsted Branch. Estimated value is \$250.00;
- V. Accepting a \$939.99 donation from the Friends of the Ocean County Library – Toms River to be split \$760.00 for Furniture, and \$179.99 for Young Adult programs at the Toms River Branch.

12. Old Business

13. Public Comment

14. Closed Session

15. Adjourn