

OCEAN COUNTY LIBRARY COMMISSION  
MINUTES OF REORGANIZATION MEETING  
Tuesday, January 17, 2017

Attendees: Ocean County Library Commission  
Sal Baglio, Chair  
Bonnie R. Peterson, Vice Chair  
Susan Hutler  
Henry J. Mancini  
Heather Barone  
Christopher Mullins  
Ruthanne Scaturro

Other Attendees: Jack Sahradnik, Library Counsel  
Edward Feurey, Library Counsel  
Susan Quinn, Library Director  
Sara Hansen, Assistant Director  
Rita Oakes, Chief Librarian, Branch Services  
Director's Award for Excellence  
Jeri Gunther, Chief Librarian, Operations  
Rachael LaVoie-Dohn, Chief Librarian, Toms River  
Librarian of the Year  
Joseph Cahill, Maintenance Supervisor  
David Evans, Information Processing Manager  
Tim Mailley, Information Processing Manager 1, Level II  
Jennifer Doderer, Personnel Director  
Jennifer Woodman, Budget Officer  
Deborah Blackwell, Training Coordinator  
Kate Sanchez, Librarian 4, Public Relations  
Harry Applegate, Administration  
Judy Clayton, Support Staff Person of the Year  
Kelly Czupkiewicz, Librarian 2, Public Relations

Presiding:

1. Mr. Baglio read the Open Public Meetings Act at 4:04 p.m.
  - A. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Ocean County Library Commission was provided in the following manner:
    1. On December 14, 2016, advance notice of this meeting was posted on the Bulletin Board located in the entrance hall of the Ocean County Library, 101 Washington Street, Toms River, NJ;
    2. On December 16, 2016, advance written notice of this meeting was published in the *Asbury Park Press*;
    3. On December 14, 2016, advance written notice of this meeting was filed with the Clerk of the County of Ocean;

- 4. On December 14, 2016, advance written notice of this meeting was mailed to all persons who, according to the records of the Ocean County Commission, paid for such notices on or after December 14, 2016.

2. Roll Call and Announcements

Legal Counsel Sahradnik swore in Ruthanne Scaturro and Henry J. Mancini as they are reappointed to another five (5) year term as Commissioners. They were congratulated by all.

3 Appointment of Jack Sahradnik as Temporary Chair

Mr. Baglio turned the meeting over to Mr. Sahradnik at this time.

4. Election of Officers

Nominations for Chair

Nominations for Chairperson were called for by Mr. Sahradnik. Mr. Mancini nominated Susan Hutler for Chair of the Library Commission.

Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

The meeting was turned over to Chairperson Hutler.

Nominations for Vice Chair

Mrs. Peterson nominated Ruthanne Scaturro for Vice Chair of the Library Commission.

Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

5. Commission Representative to the Ocean County Library Foundation

Mr. Mancini made a motion to table this nomination until the next Commission Meeting.

Second: Mr. Mullins

Roll Call: Ayes: All members answered Aye

Passed unanimously

6. Professional Service Agreements for 2017 (Copies on file, Library Administration Office)

The following Professional Services Agreements were submitted for approval:

- Legal Counsel  
Berry, Sahradnik, Kotzas, & Benson, P.C.  
Retainer: \$25,000.00 Maximum Hourly Rate: \$180.00
- Labor Counsel  
Citta, Holzapfel & Zabarsky  
Composite Hourly Rate: \$150.00
- Auditor  
Holman, Frenia, & Allison, P.C.  
Maximum Hourly Rate: \$187.00

A Consent Motion to approve the above was made by:

Mr. Mullins  
Second: Mrs. Barone

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

7. Designation of Official Newspaper

Motion to approve the designation of the *Asbury Park Press* as the official newspaper to receive legal notices and also publication for informational purposes was made by:

Mrs. Scaturro  
Second: Mr. Mancini

Roll Call: Ayes: All members answered Aye

Passed unanimously

8. Designation of Official Depositories for Library Funds

Motion to approve the designation of Wells Fargo, OceanFirst Bank, and Office of the Treasurer, County of Ocean, Toms River, NJ, as the official depositories for Library funds was made by:

Mrs. Scaturro  
Second: Mrs. Peterson

Roll Call: Ayes: All members answered Aye

Passed unanimously

9. Motion to re-adopt the Commission By-laws as written:

Mrs. Scaturro  
Second: Mr. Mancini

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

10. Motion to accept the April 19, 2005, No Quorum Resolution as written:

Mr. Mancini

Second: Mrs. Scaturro

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

11. Motion to accept the terms of the Ocean County Library Commission as updated:

Mr. Mullins

Second: Mrs. Scaturro

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

12. Public Comment

Mr. Sahradiuk thanked the Commission and said his company was looking forward to working with the Ocean County Library for another year.

Mrs. Hutler thanked Mr. Baglio for his support and for his work as Chairperson of the Commission these past years. She also thanked the Commission for choosing her as Chair for 2017.

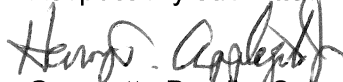
13. Motion to adjourn was made by: Mr. Mancini  
Second: Mrs. Peterson

Roll Call: Ayes: Mr. Baglio, Mrs. Barone, Mr. Mancini, Mr. Mullins,  
Mrs. Peterson, Mrs. Scaturro, Mrs. Hutler

Passed unanimously

The meeting adjourned at 4:14 p.m.

Respectfully submitted



Georgette Breslin, Secretary

For Ocean County Library Commission