

OCEAN COUNTY LIBRARY COMMISSION

Tuesday, January 17, 2017

AGENDA

1. Open Public Meetings Act
2. Roll Call and Announcements
3. Introduction of
 - A. 2016 Librarian of the Year Rachael LaVoie-Dohn, Chief Librarian Toms River;
 - B. 2016 Support Staff Person of the Year, Judy Clayton, Principal Library Assistant & Meeting Room Coordinator, Toms River Branch
 - C. 2016 Director's Award for Excellence Rita Oakes, Chief Librarian, Branch Services
4. Approval of Minutes, Regular Meeting, December 13, 2016
5. Approval of Financial Statement, December 2016
6. Personnel Actions
7. Action on Bill List #13 and #1
8. Ratification of Salary Expenditures
9. Director's Report
10. Communications
11. New Business

Resolutions

- A. Authorizing the annual renewal of the agreement with the Toms River Parking Authority to provide free parking on Saturdays in the municipal parking deck for library patrons at a cost of \$10,000.00 for the period of January 1, 2017 through December 31, 2017;
- B. Authorizing the expenditure of the State Per Capita Aid account in the amount of \$250,342.00 for salaries in the 3rd pay period of 2017;
- C. Authorizing the Library Buyer to purchase materials, supplies and equipment for the Ocean County Library through State Contracts and pursuant to the Local Public Contracts Law and all New Jersey State Laws; and authorize the Facilities Manager to purchase materials, supplies and equipment in the absence of the Library Buyer; and authorize the following Library titles (Library Director; Assistant Library Director, and Chief Librarian) to sign orders for the payment of goods and services relating to the Library;
- D. Ratifying the actions of the Personnel Director in authorizing the Ocean County Library to participate in the vision care plan provided by the County of Ocean for County employees in 2017;

- E. Authorizing a resolution for the solicitation of public bids for security cameras for various library locations;
- F. Authorizing a resolution for the solicitation of public bids for landscaping and snow removal services for various library locations;
- G. Authorizing a resolution for the solicitation of public bids for accounting software;
- H. Authorizing the Library to support and partner with the Toms River Regional School District in the school's grant application to the National Endowment for the Arts (NEA) Big Read due on January 26, 2017;

Bid Awards / Change Orders / Contracts

Approvals

- I. Approving the Library Director to submit the New Jersey State Library Annual Report with the permission of the Library Commission Chairperson by the March 15, 2017, deadline;
- J. Approving the Ocean County Library's System Friends of the Library Steering Committee to host a Mah Jongg Tournament on Wednesday, April 19, 2017, from 8:30 a.m. to 4:30 p.m. and permit participants to be admitted into the Toms River Branch at 8:00 a.m. before normal library hours and to charge a registration fee of \$40.00;
- K. Approving library vehicles driven by approved staff to shuttle Mah Jongg Tournament participants on Wednesday, April 19, 2017, from the Ocean County Parking Garage to the Toms River Branch from 8:00 a.m. to 8:30 a.m. and also from 4:00 p.m. to 4:30 p.m.;
- L. Approving a one month extension of borrowing privileges to Burlington County Library cardholders pending renewal of the reciprocal borrowing agreement;
- M. Approving the 33rd Annual Staff In-Service on Friday, December 8, 2017;
- N. Approving a delayed opening of the Library System at 1:00 p.m. on Friday, December 8, 2017, for the Staff In-Service;

Donations

- O. Accepting a donation of \$200.00 from the Hecht Family Foundation for the Library;
- P. Accepting a Roscoe Medical Rollator from Perlita Talamonti for use at the Brick Branch;
- Q. Accepting a donation of \$1,000.00 from The Stokes Family to the Long Beach Island Branch for children's programming;
- R. Accepting a donation of \$6,500.00 from the Friends of the Brick Library for programming at the Brick Branch;
- S. Accepting a donation of \$2,000.00 from the Friends of the Point Pleasant Boro Branch for programming at the Point Pleasant Boro Branch;
- T. Accepting a donation of \$200.00 from the Ocean County Genealogical Society to support the Wheeler Room's local history and genealogy;

12. Old Business

13. Public Comment

14. Closed Session for the purpose of discussing contractual personnel matters related to collective bargaining.

15. Adjourn